

LTLA Executive Board Meeting  
October 17, 2015  
Lafayette South Regional Library

## I. Call to Order/Welcome

- \* Meeting began at 10:00 and was presided over by Adam Broussard
- \* The following people attended

Natalie Wilson - WFMS  
Lauren Necaise - WFMS  
Jaci Holliday - WFMS  
Daniel Lathrop- WFHS  
Adam Broussard- WFHS  
Jill Broussard- Hathaway High  
Samoan Cembre- Episcopal Day School  
Nisha Patel- Episcopal Day School  
Lainee Whatley - Episcopal Day School  
Sophia Haddon - Episcopal Day School  
Destiny Mock- DeQuincy High School

### Sponsors in attendance:

Paula Clemons- Episcopal Day School  
Michele Jones- West Feliciana High  
Janet Lathrop- West Feliciana Middle  
Renee Martin- Central Private School  
Glenda Granger- Hathaway High School

## II. Introduction of Officers, Sponsors, Student Relations Committee, and Committee Chairs

## III. Minutes from Last Meeting

\*Daniel Lathrop made a motion, seconded by Jill Broussard, to dispense with the reading of the minutes. Jaci Holliday had copies available and had emailed them to each officer and sponsor prior to the meeting.

## IV. Officer Reports

### Parliamentarian- Lainee Whatley - EDS

Hey, my name is Lainee Whatley. This year will be my first year serving as LTLA's state parliamentarian. I have been reading over my responsibilities. I hope that everyone has a great time and enjoys this year at LTLA!

### Historian- Natalie Clemons -Lacassine

I am sorry I am unable to attend today's meeting due to school obligations. I have read my responsibilities. I have looked over our new website and hope to add a President's message, a brief, downloadable newsletter, and current convention information. Please let me or the webmaster know if you see any errors or there is information you would like added to the website or newsletter.

### Treasurer- Ruby Roberg - WFHS

Hi, I'm Ruby Roberg and I am excited to serve as the LTLA State Treasurer for the 2015-16

school year! This is an awesome group for the executive board and I am very optimistic for this year's convention. Regarding my duties as treasurer, I have sent an email to sponsors reminding them to send in club dues. As of September 30, 2015, the LTLA account balance is \$1,851.55, which is what we ended with after convention expenses. The expenses from last year's convention totaled \$7,524.31.

#### **Vice President- Destiny Mock- DeQuincy High School**

I have contacted Sarah Guillory confirming that she will be attending the LTLA conference on the 14th & 15 of February. I am now beginning to contact the potential workshop leaders, including a few librarians as well as the Highs & Lows. I will edit this as need, when I get a reply from any of the few people referred to.

**\*\*\*Discussion-** Mrs. Lathrop informed the group that the author expenses will be greatly reduced because she is from Louisiana. The author fee is \$250.

#### **President- Adam Broussard - WFHS**

I, Adam Broussard, am honored to accept the position of President for the 2015-2016 term. I have reviewed and fully understand them. I am currently in the process of revising the President section of the Officer Handbook. I have also been in contact with sponsors and have been acquiring the names of the committee chairpersons. Within the next month, I will contact the presidents of LLA, LASL, and the State Library and invite them to convention. I look forward to working with all of you and to making this convention the best we have ever had!

### **V. Committee Chair Reports**

#### **Book Discussion, Jr. - Destiny Mitchell and Kaitlyn Oliveaux - WFMS**

We are excited to co-chair the Book Discussion, Jr. Committee for LTLA 2015. We are looking over our responsibilities and have come up with many ideas to incorporate all of the Young Readers' Choice books in our discussion and activities. Our goals include promoting the LYRC books and getting students to know one another at the start of convention.

#### **Book Discussion, Sr.- Chris Triplett - DeQuincy High**

- Schools should have students find a friend to pair with for the Discussion
- The Pairs Will Migrate and find a pair from another school when the Discussion Begins.
- What the group Does Should be up to the group so long as they discuss books and mingle
- Consider having a list of suggested topics for each student to discuss
- Groups should switch so that they are allowed to meet many different people
- Each pair should have a sort of scavenger hunt paper to check off on as they meet new people and discuss new topics.(Suggestion)
- Consider having a group Leader who would have a discussion planed out for each group that came to said leader. Would have to work on how groups switched.

**Bookmark, Jr.- Brianna Blunt- Zachary High**

Information about the contest will be sent to Junior clubs and to the newsletter by the end of November to encourage participation. Committee guidelines will be reviewed before conference and performed at the conference.

**Bookmark, Sr.- Lexee Leger- Lacassine**

Duties explained to her. Will search out folders and man the tables at convention.

**Book Sale- Samoan Combre- Episcopal Day School**

Mrs. Clemons has already booked a Scholastic Book Fair for our next convention. The book fair is scheduled to be delivered to Convention February 12 and be picked up February 16. We have received information that the author is Sarah Guillory. Ms. Guillory did not suggest publishers but rather book companies that may not offer the discount or opportunity to send back books not purchased. If this is the case, we will need a firm number before ordering so that LTLA does not end up with books it cannot sell.

The last book fair made over \$400. This year I'm sure there will be many fantastic books, making this an amazing fundraising opportunity. We are greatly looking forward to this year's convention.

\*\*\*DISCUSSION- The author's book will have to be purchased AHEAD OF TIME, not during convention. Information about purchasing *Reclaimed* will be in the Registration Packet.

**Bulletin Board, Jr.- Breana Smith- Zachary High**

Information about the contest will be sent to Junior clubs and to the newsletter by the end of November to encourage participation. Committee guidelines will be reviewed before conference and performed at the conference.

**Bulletin Board, Sr.- Lexee Leger- Lacassine**

Duties explained to her. Will search out folders and man the tables at convention.

**Costume Contest- Kacie Crochet- Hathaway**

I, Kacie Crochet, will be serving as the LTLA Costume Contest Chairperson. We will ask that all sponsors judge the event.; Junior High sponsors will judge the high school division and the High School sponsors will judge the junior high division. We will try to incorporate music at make contest more interesting. We will ask each club to preregister for this contest. The exact date will be determined later in the year. It is usually about a week before the convention. I have asked the reporter to include this information in the next newsletter.

**Dance/Dance Contest- Daniel Lathrop - WFHS**

I am pleased to represent West Feliciana High School on the LTLA Dance/Dance Contest Committee. Since our budget is in better condition this year, I will try to secure a contract with a DJ. I am currently looking online for a DJ in Alexandria. As convention gets closer, I will ask sponsors and chaperons to help with the judging of the dance contests.

**Decorations (Luncheon)**

**\*\*\*DISCUSSION-** Mrs. Jones asked if Hathaway could take over the lunch decorations because WFHS has two officers this year. Hathaway agreed.

**Decorations (Stage/Backdrop)- Breanna Labouve- Hathaway**

I, Breanna Labouve, will serve as one of the 2015-16 Decoration Committee Chairpersons. Our club will be responsible for decorating the front lobby and the stage area. We are very mindful of the budget issue and will try to have our club responsible for any expenses.

**Drawing Contest- Sophia Haddon and Nisha Patel- Episcopal Day School**

This is our second year with LTLA and we are reading our responsibilities. We are collecting extra supplies for the contest and will work with schools that will participate. We have had request for rulers, water bottles, and a more colorful selection of pencil colors and markers. Are there any objections to the requests? We are looking forward to a great year with LTLA!

**Giveaways- We have no club sponsoring this yet, maybe a new club?**

**Hospitality- Cayla Breland - Maurepas High School**

My name is Cayla Breland, proudly representing the Maurepas High School Library Club. I am your Hospitality Committee Chairman for the 2016 LTLA Convention. I am pleased to inform you that preparations for this year gifts are underway. Thank you for the opportunity to serve on the Hospitality Committee this year.

**Membership- WFMS**

Mrs. Lathrop will advertise LTLA and attempt to recruit new clubs at the LLA Conference.

**Nominating- Lauren Necaise and Natalie Wilson - WFMS**

We are very pleased to co-chair the Nominating Committee for LTLA this year. We are looking over our responsibilities and we will send information to the various clubs about sponsoring a candidate for each office at Convention. If we have enough nominees we can hold an actual vote, but if not we will continue what we did last convention and have each school sponsor an office.

**Registration- Emily Bernard-Central Private High School**

I am excited to accept the responsibility as chairman of the registration committee. Before convention, I will prepare the necessary materials such as badges, workshop tickets, and banquet tickets. My committee will work the registration table at convention and make sure everyone receives their materials.

**Scavenger Hunt- DeQuincy High**

**NEW ACTIVITY- will create a paper scavenger hunt to be included in the program to encourage student mingling**

**Scrapbook, Jr- Aidan Hill- Zachary High**

Information about the contest will be sent to Junior clubs and to the newsletter by the end of November to encourage participation. Committee guidelines will be reviewed before conference and performed at the conference.

**Scrapbook, Sr.- Allison Davis- Central Private Middle School**

I am excited to accept the responsibility as chairman of the scrapbook senior committee. I will fulfill my duties at convention by acquiring the three judges needed for this contest and facilitating the contest during convention. I will present the winners at the author's luncheon.

**Social Games- Stephen Gotreaux- Lacassine**

Will purchase card games, etc. for the event once we complete our candy sale. Suggestions appreciated. What kind of games go over well with participants?

**Talent Show- Maurepas High**

**NEW ACTIVITY- will collect entries and emcee the program**

**T-shirt, Jr.- Spencer Bynum- Zachary High**

Information about the contest will be sent to Junior clubs and to the newsletter by the end of November to encourage participation. Committee guidelines will be reviewed before conference and performed at the conference.

**T-shirt Sr.- Sally-Anne Torres -Central Private Middle School**

I am excited to accept the responsibility as chairman of the t-shirt senior committee. I will fulfill my duties at convention by acquiring the three judges needed for this contest and facilitating the contest during convention. I will present the winners at the author's luncheon.

**Wes Smith Essay Contest-**

**\*\*\*DISCUSSION-** Since St. Louis can not be involved in LTLA this year, Mrs. Lathrop asked the sponsors in attendance to consider sponsoring this contest. Mrs. Renee Martin from Central Private agreed to sponsor it.

**\*\*\* MORE COMMITTEE DISCUSSION-** Mrs. Lathrop would like a school to oversee the Door Prizes this year. They would need to obtain a few items and choose a way to distribute them during convention. Mrs. Paula Clemons reminded us that the Book Sale Committee always has a few books to give away as door prizes. If we get any new schools, this might be a good committee for them.

**VI. Web Design Coordinator- Mrs. Paula Clemons**

I am very pleased to announce that a website for LTLA has been built using a much easier template. Our club is paying \$35 per year for our own domain name to make it easier to search and find. The new web address is [www.ltlaonline.org](http://www.ltlaonline.org)

Please consider friending our Facebook page. Meeting reminders are sent as well as other upcoming events.

Also, help me by checking to see if there are errors or if you want to see information added.

On a side note, if you have anyone that wants to donate to LTLA, please let them know we are a part of LLA/LASL which is a 501(c)(3).

## **VII. Student Relations Report- Mrs. Janet Lathrop**

Our LTLA year has started off well with our third annual Officer Orientation held on September 19, 2015. During this meeting, the officers and some of the Student Relations Committee spent time getting to know one another as well as taking a detailed look at the LTLA Handbook and individual responsibilities throughout the year. This event proves to be valuable each year in preparation for convention and I hope all current officers feel ready to lead! They certainly get along well with each other!

We have been able to do so much electronically such as the voting of our theme and essay topic as well as discussing committee positions, and more importantly, our hotel arrangements.

Since Mrs. Royston's retirement, I have voluntarily assumed the role of Hotel/Convention Center Liaison. I have been in contact with the Sai's new manager, Tamara Pleichner. She has guaranteed our convention date and agreed to the same room rates as last year! She has asked that I submit our convention center specs, luncheon requests, and estimated room needs as soon as possible.

I am very pleased with our current budget status and look forward to new membership and a great convention!

**\*\*\*DISCUSSION and UPDATE-** Students agreed that they would like to have the same meal as last year for the Author Luncheon. Mrs. Lathrop emailed this information as well as tentative convention center specs to Tamara Pleichner.

## **IX. Unfinished Business**

\* **Handbook Revisions-** Each sponsor and officer was asked to review their portion of the Handbook to determine if there are any needed revisions, especially with dates. A suggestion was made for a dropbox to be created so the revisions could be easily transferred and accessed. (UPDATE- Mrs. Clemmons created a dropbox.)

\* **Unfilled Committees:** Most of these issues were addressed during committee reports. Mrs. Lathrop will ask any new clubs to help with Giveaways and/or Door Prizes.

## **X. New Business**

\* **Future Executive Board Meetings-** Mrs. Glenda Granger expressed concern about meeting on Saturdays for LTLA due to busy schedules. She suggested we look into meeting on a school day like other state organizations do. It was also suggested that we meet toward the end of a school day using a video conferencing tool. Mrs. Clemmons informed us that the Louisiana Library Association has a very reliable program that we can use to video conference. If we want to meet virtually for our January board meeting, she is willing to contact the LLA office

and set it up. Mrs. Lathrop will email clubs to get more feedback about this. Most people at this meeting expressed interest in meeting online on a school day.

\* **Convention Schedule**- Mrs. Lathrop suggested that the dance end at 11:30 instead of midnight to give students time to get back to their rooms and get last-minute snacks. Most students leave before that time each year.

A motion was made by Daniel Lathrop and seconded by Jill Broussard to adjourn the meeting.  
Meeting adjourned at 11:10.

Respectfully submitted by Jaci Holliday  
2015 -2016 LTLA Secretary